

**Trumbull County Board of Health – Special Meeting
August 29, 2023 – 1:00 PM
176 Chestnut Ave. NE * Warren, Ohio 44483**

BOARD MEMBERS PRESENT: Louis Adovasio
Robert Biery, Jr.
Gregory Dubos
Dr. Harold Firster
Kathy Salapata, RN
John “Jack” Simon, Jr., President Pro Tempore
John C. Messersmith, President

STAFF: Frank Migliozi, MPH, REHS, Health Commissioner
Sandra Swann, RN, Director of Nursing
Johnna Ben, Administrative Coordinator

MINUTES

- I. **The Meeting was Called to Order and the Pledge of Allegiance was said.**
- II. **Adoption of Agenda: *MOTION: 23-172* made by Dr. Firster, second by Mrs. Salapata to adopt the agenda as presented.**

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

- III. **Executive Session – To Consider the Employment or Discipline of a Public Employee or Official:**

MOTION: 23-173 made by Dr. Firster, second by Mr. Simon to go into executive session to consider the employment or discipline of a public employee or official.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

MOTION: 23-137 made by Mrs. Salapata, second by Mr. Simon, to reopen to public session.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – *Not Yet in Attendance*
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried. (Closed 1:30pm – Reopened 1:45pm)

MOTION: 23-138 made by Mrs. Salapata, second by Mr. Simon, to admit Dr. Firster into the meeting.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – *No Vote Taken*
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

MOTION: 23-139 made by Dr. Firster, second by Mrs. Salapata to accept the retirement of the Nursing Director, Sandra Swann, effective October 6, 2023.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

MOTION: 23-140 made by Dr. Firster, second by Mr. Dubos, to declare a vacancy for the Nursing Director position, and immediately start the process for posting and filling of the vacancy.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes

MOTION: 23-174 made by Mr. Dubos, second by Mr. Biery to reopen to executive session.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery - Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried. (Closed 10:00am – Reopened 10:21am)

IV. New Business: A. Hiring of Director of Nursing

MOTION: 23-175 made by Mrs. Salapata, second by Dr. Firster, to hire Erin Heckman, RN, as Director of Nursing, effective September 5, 2023.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried.

V. Date of Next Regular Meeting: September 27, 2023 – 1:00pm. This meeting will begin the Board’s required continuing education. Continuing education will be from 1:00 – 1:30pm, with the regular meeting business beginning at 1:30pm.

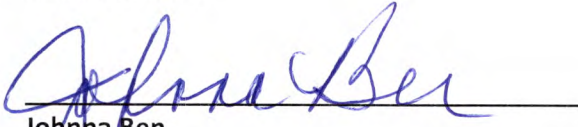
VI. Adjournment: MOTION: 23-176 made by Dr. Firster, second by Mr. Simon, to adjourn.

Roll Call Vote:

Mr. Adovasio – Yes
Mr. Biery – Yes
Mr. Dubos – Yes
Dr. Firster – Yes
Mrs. Salapata – Yes
Mr. Simon – Yes
Mr. Messersmith – Yes

Motion carried. (Adjournment 10:23am)

RECORDED BY:



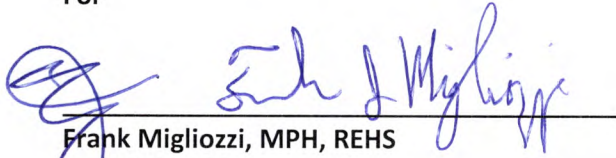
Johnna Ben
Administrative Coordinator
Trumbull County Combined Health District

ATTESTED BY:



John C. Messersmith
President
Trumbull County Board of Health

For



Frank Migliozi, MPH, REHS
Health Commissioner
Trumbull County Combined Health District